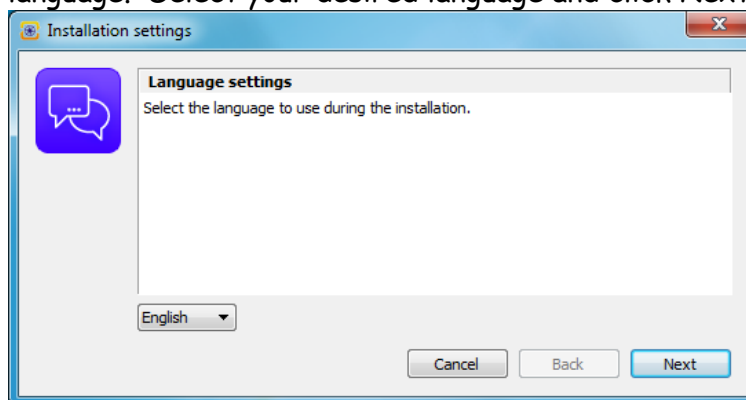


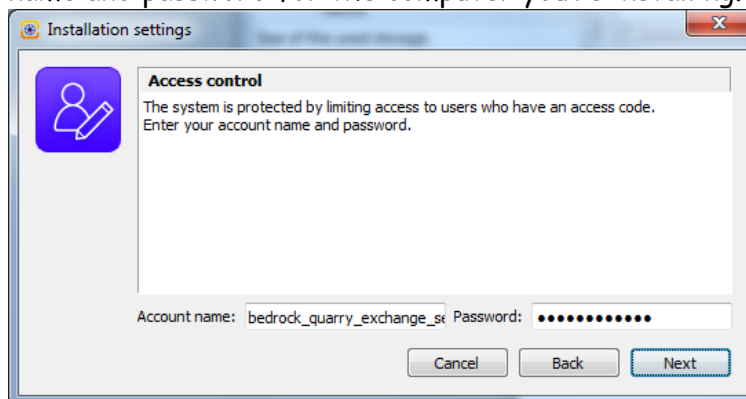
Installation Instructions for Backup Manager

Installing the Backup Manager for Sterling Data Storage (SDS) is quite simple. The Backup Manager must be installed on every computer that will be backed up.

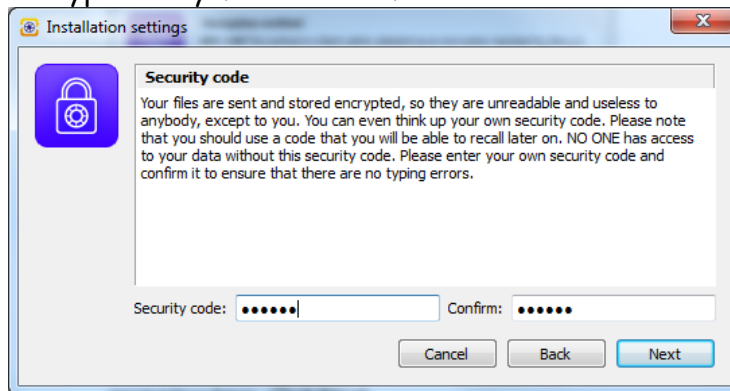
1. Browse to <http://sterlingdatastorage.com/download/> and download the appropriate files for the computers being backed up. Under Backup Manager, select the appropriate platform file and download it onto each computer that will be backed up.
2. On the computers that you will be creating backups for, install the Backup Manager software that you downloaded in Step 1. Run the installation file on each computer you will be backing up.
 - a. The first screen of the installation wizard asks for your desired language. Select your desired language and click Next



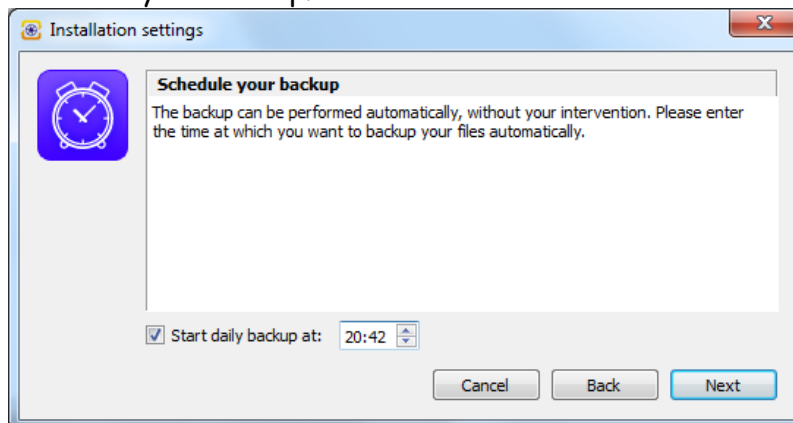
- b. The next step of the installation wizard prompts you for the user name and password for the computer you're installing.



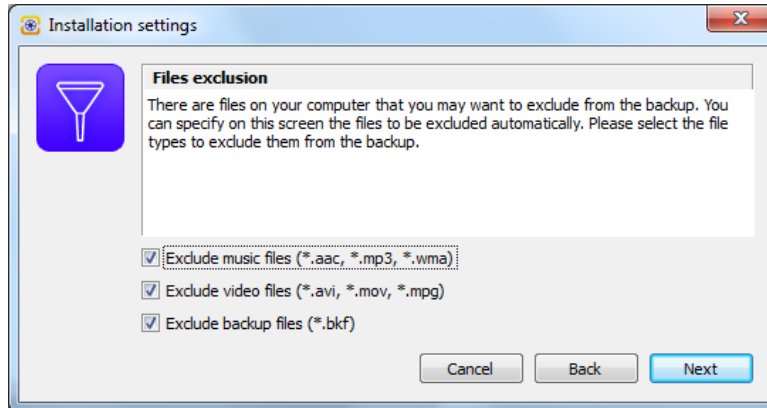
- c. User name and Password should have been provided to you by your system administrator or SDS technical support.
 - i. If you do not have the User name and password available, please contact your system administrator or SDS technical support.
- d. When prompted to create an encryption key, you will select your own key. **DO NOT LOSE THE KEY YOU SELECT** or you will not be able to restore backups. Sterling Data Storage does not have access to your encryption keys. Click Next.



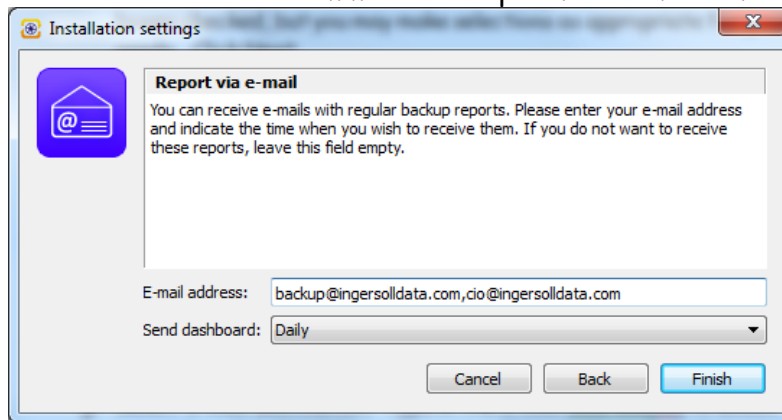
- e. Schedule your backup.



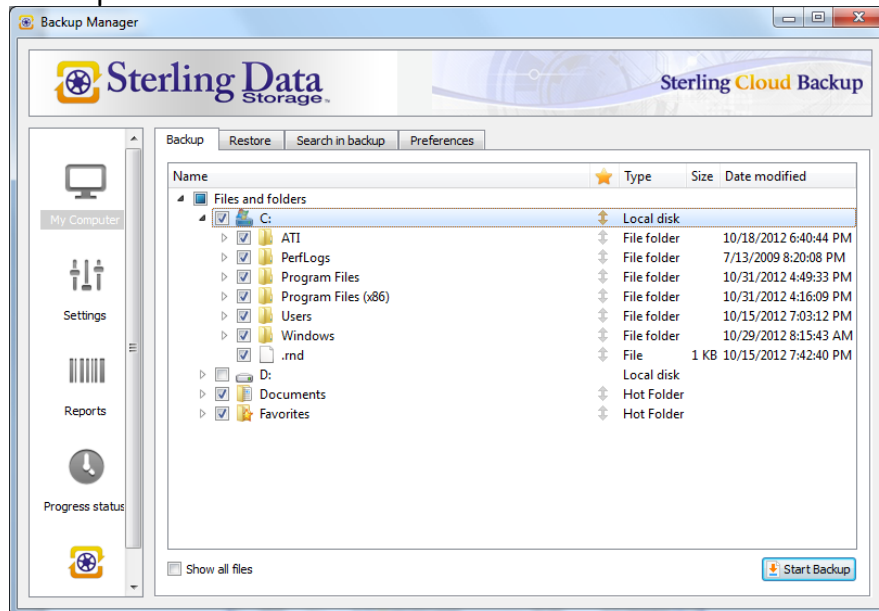
- f. Select the desired file exclusions. The majority of users leave all boxes checked, but you may make selections as appropriate for your needs. Click Next.



- g. Select E-mail destination. Type in the E-mail address(es) to which you wish to have backup reports sent. You can also select the frequency with which backup reports are sent. Most users opt for daily reports. If you wish to use multiple E-mail addresses, separate each address with a comma and no space. Click Finish.



3. The Backup Manager should now be displayed on the screen. If not, there is a Backup Manager icon in the Start menu. Select the folders you wish to back up.



4. Please take 30 minutes or so to familiarize yourself with the features of the Backup Manager software. The SDS backup program is easy to use and very powerful, but proficiency will come through familiarization and practice. SDS technical support is also available via the SDS website at <http://sterlingdatastorage.com/support/>.
5. If you have a large data set to be backed up (say, 100+ GB) you may wish to consider taking an initial local backup to an external hard drive and then shipping it to the SDS data center. Please contact SDS technical support if you wish to explore this option. The document **How to Setup and Perform Initial Offline Backup.pdf** is available for download at <http://sterlingdatastorage.com/reseller-login/>.